



GOVERNMENT NOTICE

REQUEST FOR QUOTATIONS

SUPPLY AND BRANDING OF 2026 PROMOTIONAL MERCHANDISE FOR BARBADOS FOOD AND RUM FESTIVAL

1. National Cultural Foundation Barbados is seeking to purchase Merchandise for the promotion of the 2026 Barbados Food and Rum Festival – November 5 – 8, 2026. These items will be distributed by our ambassadors and staff at the Foundation, Food and Rum focused activities and other sponsored events.
The detailed requirements can be found in the Specifications document. Vendors may quote on any or all products.
2. Details of the tender requirements, instructions and all other relevant information may be obtained from <https://gov-bb.bonfirehub.com/portal/?tab=openOpportunities>.
3. Enquiries concerning details provided in the solicitation documents should be submitted via the messaging feature in the e-procurement portal. Tenderers are advised that when submitting queries through the Q&A, no information should be given which identifies the Tenderer.
4. All Proposals, as well as supporting documentation, **must** be submitted electronically via the Government of Barbados' e-Procurement Portal.
5. Vendors must first register on the portal to submit proposals. Detailed instructions for registration are available at <https://procure.gov.bb/home>.
6. All Corporate Tenderers must include with their application a copy of the company's Articles and Certificate of Incorporation/ Amalgamation/ Amendment/ Continuance as evidence that the company is an existing registered company as at the date of application. Note that Tenderers who do not submit the Certificate of Incorporation at the time of submission of bids will be given a maximum of two weeks to submit their Certificates of Incorporation. The Certificate must be in the name of the Tenderer. **FAILURE TO PROVIDE THE ARTICLES OF INCORPORATION AND CERTIFICATE OF INCORPORATION WITHIN THE EXTENDED PERIOD WILL RENDER THE BID VOID.**
7. Local Tenderers are advised that the Certificate of Incorporation referred to in paragraph 5 above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados



or where applicable a Certificate of Continuance and/or Certificate of Amalgamation or a Certificate of Amendment. Certificates must be dated after 31st December, 1984.

8. Tenderers are advised that if you have already uploaded the company's Certificate of Incorporation/Amalgamation/Amendment/Continuance in your vendor profile on the Government e-procurement portal, you are not required to upload the same.
9. Where the Tenderer is registered under the Companies Act of Barbados, you are required to provide the following:
 - (a) Barbados Revenue Authority (BRA) Tax Clearance Certificate
 - (b) National Insurance and Social Security Service (NISS) Clearance Certificate
 - (c) Certificate of Good Standing from Business Barbados (CAIPO)
10. Where the Tenderer is registered under the Business Names Rules, you are required to provide a copy of the Business Registration.
11. Any firm incorporated outside of Barbados, which is awarded a contract, will be required to be registered in Barbados as an External company under the 'Companies Act of Barbados'. Information on the requirements for registering as an external company can be obtained from the Corporate Affairs and Intellectual Property Office (CAIPO), Ground Floor, Baobab Towers, Warrens, St. Michael, Barbados, Telephone no. +1(246) 535-2401, general@caipo.gov.bb; request@caipo.gov.bb. Tenderers are advised to familiarize themselves with the requirements for registration to facilitate a seamless contracting process.
12. Tenderers should be aware that the Labour Clause (Public Contracts) Act, Cap 349 shall in so far as is applicable to the tender, apply to any contract made in respect of the tender. Full details of the conditions of the Act, Cap 349 may be obtained from the Government Printing Department, Bay Street, St. Michael, or via the ILO database of labour legislation website https://blue.lim.ilo.org/cariblex/browse_country_barbados.shtml. Consulting Firms should submit the certificate required by paragraph 3 of the schedule to the Act with their tender.
13. The successful Tenderer will be required to enter into a Contract drawn up by or in a form approved by the Solicitor General (SG) or another Legal Officer in the Public Service approved by the SG.
14. Submissions must be accompanied with a completed and signed Form of Tender.



15. The proposal should be uploaded to the Government of Barbados' e-Procurement portal at <https://gov-bb.bonfirehub.com/portal/?tab=openOpportunities> no later than **11:30 p.m. AST, Friday , October 9, 2026.**
16. No tender will be considered unless it complies with the conditions set out in this Notice and the Tender Documents.